

## DEPARTMENT OF EMPLOYMENT, SKILLS, SMALL & FAMILY BUSINESS

Federally oversees and implements related contracts, legislation, incentives and funding arrangements.

## STATE AND TERRITORY TRAINING AUTHORITIES

State Government Departments that regulate the apprenticeship system in their respective State or Territory. They provide advice and support to apprentices, trainees and employers.



## AUSTRALIAN APPRENTICESHIP SUPPORT NETWORK PROVIDERS

Delivers free support to apprentices, trainees and employers throughout the life of an Australian Apprenticeship, and is your main point of contact for all queries about apprenticeships. **You cannot start an Australian Apprenticeship without an Apprenticeship Network provider.**

## FAIR WORK OMBUDSMAN

Provides advice for employers and apprentices for various entitlements such as: wages, benefits and allowances, employment conditions and award requirements.

## EMPLOYERS

It all starts with an employer! To be able to start an apprenticeship or traineeship, an employer must be willing to employ an apprentice or trainee in the relevant occupation.

## GROUP TRAINING ORGANISATIONS

Employs apprentices and trainees and places them with host employers, and provides ongoing support apprentices, trainees and employers.

## HOST EMPLOYERS

When an apprentice or trainee is employed by a Group Training Organisation, they are placed with a host employer to develop the skills required for their apprenticeship or traineeship.

## PARENT OR GUARDIAN

If an apprentice or trainee is under 18 years of age and in the care of a parent or legal guardian, they will need to sign the training contract.

## REGISTERED TRAINING ORGANISATIONS

Delivers the formal off the job training for Australian Apprentices. A Registered Training Organisation could be a TAFE or a private training provider.

## SCHOOLS

In the case of an Australian School-based Apprentice or Trainee, the school must approve and be involved in the process.

## QUEENSLAND

### STATE AND TERRITORY TRAINING AUTHORITIES

**Department of Employment, Small Business and Training**

**Phone:** 1800 210 210

**Website:** [www.desbt.qld.gov.au/training/apprentices](http://www.desbt.qld.gov.au/training/apprentices)

### AUSTRALIAN APPRENTICESHIP SUPPORT NETWORK PROVIDERS

**Apprenticeship Support Australia**

**Phone:** 1300 363 831

**Website:** [www.apprenticeshipsupport.com.au](http://www.apprenticeshipsupport.com.au)

**Busy at Work**

**Phone:** 13 28 79

**Website:** [www.busyatwork.com.au](http://www.busyatwork.com.au)

**MEGT (Australia) Ltd**

**Phone:** 13 63 48

**Website:** [www.megt.com.au](http://www.megt.com.au)

**MRAEL ACE Apprenticeships Centre**

**Phone:** 1300 223 467

**Website:** [www.aasn.com.au](http://www.aasn.com.au)

### FAIR WORK OMBUDSMAN

**Fair Work Ombudsman**

**Phone:** 13 13 94

**Website:** [www.fairwork.gov.au](http://www.fairwork.gov.au)

### GROUP TRAINING ORGANISATIONS

**GTO Service Provider Search - Queensland**

**Website:** [www.aapathways.com.au/sps/qld/gto](http://www.aapathways.com.au/sps/qld/gto)

### REGISTERED TRAINING ORGANISATIONS

**Queensland Skills Gateway**

**Phone:** 1300 369 935

**Website:** [www.skillsgateway.training.qld.gov.au](http://www.skillsgateway.training.qld.gov.au)